

Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 13, 2017)

Generated by Sharon Ferris on Tuesday, June 13, 2017

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Consent Agenda

I move to approve the consent agenda, which includes the minutes of June 6, 2017 as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION(S)

Proclamations were presented for:

- A. NATIONAL NURSING ASSISTANTS WEEK**
- B. WORLD ELDER ABUSE AWARENESS DAY**

3. MAIN AGENDA ACTION ITEMS

A. ST. MARY'S COUNTY PUBLIC SCHOOLS - Request for Approval of the FY2018 Operating and Capital Budgets and MSDE Certifications

Present: Jeannette Cudmore, Chief Financial Officer, St. Mary's County
J. Scott Smith, Superintendent, St. Mary's County Public Schools
Tammy McCourt, Assistant Supervisor of Fiscal Services and HR,
St. Mary's County Public Schools

The FY2018 Board of Education Budget includes an appropriation from the County of \$102,189,149 which is \$2,472,539 more in recurring funds than FY2017. This budget exceeds the Maintenance of Effort by \$1,339,052. The Capital Improvement Budget includes \$7,296,000, of which \$6,253,000 is county funding. Budget Certifications are due to the State by Friday, June 16, 2017.

1. I move to approve the Board of Education's operating, revolving, restricted, and capital budgets for FY2018 at the category and fund level, including the FTE positions; and authorize Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. I move to approve and authorize Commissioner President to execute the Annual Budget Certification Statement and related documents, to be submitted to the Maryland State Department of Education.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. I move to approve and authorize Commissioner President to execute the Excludable Costs Form and related documents, which reflects zero dollars in excludable costs.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. I move that the appropriation of \$102,189,940 will be distributed to the SMC Board of Education in four equal installments over the fiscal year.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JUNE 20 & 27, 2017

B. SHERIFF'S OFFICE - Bullet Proof Vest Partnership Application US1816

I move to approve the grant application for the Bullet Proof Vest Partnership, project US1816, from the Department of Justice, in the amount of \$23,527, for partial reimbursement of bullet proof vests, and authorize the Sheriff's Office to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. SHERIFF'S OFFICE - Cooperative Reimbursement Agreement FFY2018 - FFY2020

I move to approve the Cooperative Reimbursement Agreement FFY2018, Project US1817 from the State of Maryland, Department of Human Resources for Child Support Enforcement in the amount of \$510,095 and the related budget amendment which includes decreasing grant funding by \$22,257 and increasing the Commissioners Emergency Reserve by \$13,513 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. SHERIFF'S OFFICE - Monitoring Support Program - Sex Offender Grant Award MD1824

I move to approve the Monitoring Support Program Award, Project MD1824 from the Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County Sheriff's Office in the amount of \$14,135 for improving the effectiveness of the Sex Offender Registry Unit and authorize Commissioner President to execute the related budget amendment decreasing the project budget by \$3,034, and other related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF RECREATION & PARKS - St. Mary's Gymnastics Center Plan of Action

I move to approve the plan of action for the St. Mary's Gymnastics Center as presented by staff and authorize Commissioner President to execute related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Road Acceptance of Pembroke Subdivision, Phase 2 Section 2

Motion 1: I move to adopt the Resolution to accept Wentworth Court, Cardigan Place, and Rowan Knight Drive into the County's Highway Maintenance System.

Motion 2: I move to adopt the Ordinance setting a maximum speed limit and establishing stop intersections for Phase 2, Section 2 of the Pembroke Subdivision.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Road Acceptance of Grandview Haven Subdivision

Motion 1: I move to adopt the Resolution to accept Grandview Haven Drive, Scenic View Street, Tranquility View Court, Harmony View Street, Serenity View Court, Brook Haven Court, Haven View Court, Grandview Street, and Fair Hill Street into the County's Highway Maintenance System.

Motion 2: I move to adopt the Ordinance setting a maximum speed limit and establishing stop intersections for the Grandview Haven Subdivision.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. HUMAN RESOURCES - Update on Award Recommendation for Life, Accidental Death & Dismemberment and Long Term Disability Insurance Coverage - Solicitation 17-HR-91651

I move to approve the Rate Sheet for Life, Accidental Death & Dismemberment and Long Term Disability Insurance for a three (3) year premium rate guarantee by The Municipal Pool / OCHS, Inc. and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. COUNTY ADMINISTRATOR - Approve Employment Contract

I move to authorize the Commissioner President to sign the revised employment contract for Anthony Jones, Public Information Officer, with terms and conditions as indicated.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week, upcoming events, and provided general comments.

6. EXECUTIVE SESSION

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing personnel issues.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

A. PERSONNEL - Boards, Committees and Commissions

PRESENT:

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Angela Blondino, Paralegal, Office of the County Attorney
Christine Fleming, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:22 am - 10:52 am

Purpose: To discuss personnel issues.

Closed Session (Legal) All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(2)(3)(7)(8) of the General Provisions Article of the Annotated Code of Maryland

7. RECESS

8. EXECUTIVE SESSION

B. PERSONNEL

PRESENT:

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:00 pm - 4:15 pm

Purpose: To discuss personnel issues.

Closed Session (Legal) All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(2)(3)(7)(8) of the General Provisions Article of the Annotated Code of Maryland

9. ADJOURN

The meeting adjourned at 4:15 pm.

Minutes Approved by the Commissioners of St. Mary's County on 6/20/17

SLF

Sharon Ferris, Senior Administrative Coordinator